PhD Orientation

STUDENT ORIENTATION:
FRIST NURSING INFORMATICS CENTER (FNIC)

Betsy Weiner, PhD, RN-BC, FACMI, FAAN, Senior Associate Dean for Informatics
Ryan McNew, MSHI, CNE, Assistant Director, FNIC
Tim Groves, Lead Tech Support Specialist, FNIC
Frist Nursing Informatics Center
(2nd Floor Frist)
# Fall Computer Lab Hours

<table>
<thead>
<tr>
<th>Days</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday – Thursday</td>
<td>7:00am – 8:00pm</td>
</tr>
<tr>
<td>Friday</td>
<td>7:00am – 6:00pm</td>
</tr>
<tr>
<td>Saturday &amp; Sunday</td>
<td>Open During Block Schedules</td>
</tr>
</tbody>
</table>

**Contact Information:**

- Mazo Freeman
- 615-343-3950
- Mazo.Freeman@Vanderbilt.edu
Lab Printing (VUPrint)

► 6 cents per page for black & white
► 25 cents for color
Informatics

► Specialty that integrates nursing science, computer & information science, and cognitive science to manage, communicate, and expand data, information, knowledge, and wisdom in nursing practice

► Also a process

Photo: Joe Howell/VU
Wide Range of Technology Choices

Photos: Courtesy of VUSN FNIC; iPads: Apple.com
Network

► Home Requirements
  – High Speed Internet Access
  – Satellite service not recommended
  – Cellular networks (3G, 4G LTE, Hotspots, etc.) not recommended

► Vanderbilt is an eduroam campus

► Wireless Configurations:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon.</td>
<td>8/19</td>
<td>8:00 – 11:00AM, and 12:30 – 4:00PM</td>
<td>Atrium</td>
</tr>
<tr>
<td>Tues.</td>
<td>8/20</td>
<td>8:00AM – 12:00PM</td>
<td>Atrium</td>
</tr>
<tr>
<td>Wed.</td>
<td>8/21</td>
<td>8:00AM – 4:00PM</td>
<td>Atrium</td>
</tr>
<tr>
<td>Thurs. &amp; Fri.</td>
<td>8/22 &amp; 8/23</td>
<td>7:00AM – 4:00PM</td>
<td>FH244</td>
</tr>
</tbody>
</table>

*Support Staff Scot Loerch, Antonio Allen (FH244) & Tim Groves (FH 265)
Web Browsers

► CHROME

► Various applications work best with different browsers

► Check Tech Knowledge Base to see which is recommended for each software application

► Forget Internet Explorer exists
Email and VUnet IDs

► Use your Vanderbilt email for all communications
► Do not forward your Vanderbilt email to an external email account
► You will receive a second VUnet ID for Medical Center access to their electronic health record (will have corresponding email address)
► You may forward that VUMC email to your VU email
Free Software for Vanderbilt Students

https://it.vanderbilt.edu/software-store/index.php
Tech Tools & Tech Knowledge Base
Support Services Directory

Classroom Support
Area Code (615)

- Clay Sturgeon (343-3332; Cell: 491-2887)
- Greg Tipton (343-0158; Cell: 491-2843)
- Maze Freeman (343-9950)
- Ryan McNew (343-3046; Cell: 613-3143)
- Olivia Dorris (875-5634)

Support for VUSN Computers
Area Code (615)

- Scot Loesch (343-5623; Cell: 491-2547) (All)
- Tim Groves (875-9069; Cell: 752-9912) (All)
- Ryan McNew (343-3046; Cell: 613-3143) (All)
- Antonio Allen (343-2724; Cell: 250-5750) (All)
- John North (343-3403; Cell: 600-9983) (All)

TECH TOOL RESOURCES
- TECH KNOWLEDGE BASE
- TECH TOOLS
- TECHNOLOGY OVERVIEW
- TECHNOLOGY REQUIREMENTS
- TECHNOLOGY DESCRIPTIONS
- SUPPORT SERVICES DIRECTORY
- SUPPORT FORMS
- TECHNOLOGY ORIENTATION PRESENTATIONS

FNC RESOURCES
- FIRST NURSING INFORMATICS CENTER
Course Management

Tech Knowledge Base

- Brightspace: Getting Started Checklist
- How to Set up Groups
- How to Create a Gradable Discussion Forum and Topic
- How to Edit a Discussion Forum or Topic
- What is the Difference between a Discussion Topic and a Thread?
- How to Create a Discussion Thread
- How to Create and Register a Remote Proctor Exam

Tech Knowledge Base

CATEGORIES

- Getting Started
- Research
- Support / Services

RECENT ARTICLES

- VUSN Powerpoint Template
- How to combine files into a PDF
- Posting the "Bates Visual Guide to Physical Examination" URLs into Brightspace
- How to Log in to the Course Map Application
- How to Add Instructors to the Course Map

GET HELP

- Classroom Support
Web Conferencing

► Skype for Business NOT SKYPE

Online meetings with Skype for Business

Messaging, meetings, and screen sharing all in one app that works with Office.

BlueJeans

► Cloud-based enterprise video communications

► Requires video camera and consistent network connection

► Can be used on tablets and smartphones

► See Tech Knowledge Base

Medatrax (Clinical Data Tool)

Medatrax advanced medical education informatics and data tracking systems provide on-line tools specifically designed to assist universities, colleges, and allied health educators to record and maintain complex student clinical criteria. Medatrax provides internet accessible data entry and facilitates review of student recorded data. A robust administrative functionality is provided to monitor and control individual student progress.

Medatrax technology is highly configurable and adaptable to either distance programs or campus based institutions. A variety of statistics, monitoring, and reporting information are included to assist and support all educator personnel.

Medatrax, originally developed to track complex requirements for a graduate nursing program, is now available to track and maintain virtually any set criteria. Mobile device interfaces are included with Medatrax technology.

Medatrax—serving students and educators since 1999

Customer Support:

Phone: 1-800-457-2680
Email: info@medatrax.com
Support Hours:
Monday-Friday:
8:00 AM - 5:00 PM CST
Saturday:
8:00 - 12:00 noon CST


Patient Detail

Visit Information

Patient Reference: 00003
Course: 1 (2012 summer)
Race/Ethnicity: Middle Easterner
Site: Trevecca Healthcare Center
Gender: Male
Interaction Level: Level 1
Age: 90 Years
Date patient first seen: 8/14/2012
Primary Payment Method: Medicare

Visits

1 Visits (8/14/2012)
Case Type: Episodic
No Data For This Visit

Forms

Student Comments
Remote Proctor

► Online Exam Proctoring Software
► Enables distance learning students to take proctored exams from home or office
► Identifies student and records video and audio screen capture throughout exam to ensure academic integrity while locking down browsers
► Student Honor Code still followed
► Additional session on this to follow

Photo: Getty Images; Graphic: www.psionline.com
Social Media – Be Responsible!

Best Practices for a Successful Social Media Presence

Tips Specifically for Facebook | Twitter | Instagram | YouTube | Wikipedia

Be respectful. Anything you post in your role as a Vanderbilt employee reflects on the institution. Be professional and respectful at all times on your social media site. Do not engage in arguments or extensive debates with naysayers on your site.

Be transparent. Make it clear that you are Tweeting / Facebooking, etc., in your role as a staff member for Vanderbilt. One of the great benefits of social media is that the individuals monitoring social media sites personalize large and complex institutions such as Vanderbilt. Use your own “voice.” Do not ghostwrite posts for supervisors.

Listen. Being a consumer of social media is essential to your ability to be a successful producer of social media content. “Listen” to online conversations on your preferred tools – be they Blogs, Twitter, Facebook or anything else – to maintain a clear and current understanding of what is relevant and of interest to the community.

Be active. Social media presences require diligent care and feeding. If you do not have the time or resources to check in on these sites at least a few minutes each day, and to post fresh content several times a week, reconsider jumping in to social media at this time. Your site is only as interesting as your last post – if that post is several months old, visitors will consider it mothballed.

Photo: Pixabay.com
Technical Problem Solving

- Reboot\Restart your computer
- When did you first notice the problem?
- Check basics first: mistyped passwords
- What happens right before and after your attempt to do what you need to do?
- Has anything changed on your computer or with your personal information (i.e. did you recently change your name or install new software or updates?)
- Communicate the evidence clearly (i.e. provide the course and section number, the content area heading, your VUNetID, wording of any error messages)
- Photo/screen capture of error
Phishing

► Don’t trust the sender.
► Is the email written in proper English or poorly written?
► What is the email trying to get you to do?
► Hover over the URL BEFORE clicking!
QUESTIONS?