

Slate Evaluator Training Manual

1. Begin by logging into Slate using your VUNet ID and E-Password at apply.vanderbilt.edu/reader
2. Note: Google Chrome is the recommended browser



VANDERBILT UNIVERSITY

Single Sign-on

Enter VunetID and e-Password

VunetID:

slatetest

e-Password:

.....

Warn me before logging me into other sites.

clear

Vanderbilt Single Sign-on grants you access to a number of web applications with a single login.

Before you leave this computer, be certain to log out of Single Sign-on by clicking the Log Out button and following any instructions that may appear on a log out confirmation screen. Alternatively, you can log out by simply closing all web browsers.

Note: Navigating away from the web page does not log you out of Single Sign-on.

By taking these steps you insure the security and privacy of data important both to you and to Vanderbilt University.

A [VunetID](#) and [e-password](#) are required. If you have login difficulties, please send an e-mail message to epass@vanderbilt.edu explaining the problem.

For security reasons, quit your web browser when you are done accessing services that require authentication!

3. Upon logging in, you will be brought to Slate Reader homepage, with navigation tips on the right. Then, select applications by clicking on "Browse".

The screenshot shows the Slate Reader homepage. The top navigation bar includes a search box, a "Queue" button, a "Browse" button (highlighted with a red box), a "Home" button, and a "Close" button. The main content area displays "Technolutions Slate" and "Home" with a greeting "Hello, Beta." A red arrow labeled "Navigation tips" points to a sidebar on the right titled "The Slate Reader". This sidebar contains the following text:

The Slate Reader

Navigating the Interface

The Slate Reader is designed to be navigated through both the use of the mouse and keyboard. While many users may be accustomed to using only the mouse to navigate web pages, using keyboard shortcuts can be a much faster way to navigate an interface, and we've included several keyboard shortcuts in the Reader to help you move through applications quickly.

Note: The only function that requires the keyboard is rotating a page, which is accomplished by using the "Ctrl" key and the Left or Right arrow keys.

Using the Mouse

- Click on sections in the index on the left-hand panel to navigate between them
- Double-click on a page to zoom in
- Right-click on a page to zoom out
- Click-and-drag to move within/between pages

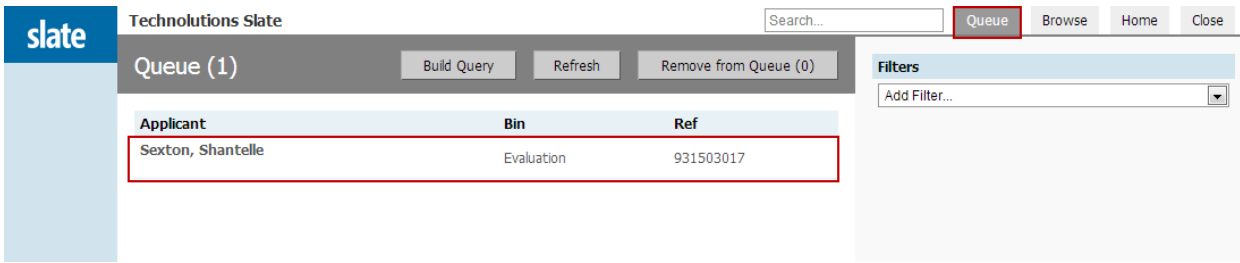
Using the Keyboard

- **Arrow Keys:** move up/down/left/right
- **Pg Up/Pg Down:** page up, page down
- **+/-:** zoom in, zoom out
- **Tab:** next section in index
- **Shift + Tab:** previous section in index
- **1-9:** display 1st tab, 2nd tab, etc. in index
- **Ctrl + Left/Right Arrow:** rotate page (PC)
- **Cmd + Left/Right Arrow:** rotate page (Mac)
- **Q:** display your queue
- **S:** display Review Form / Send to Bin panel
- **Esc:** close open panels, return to first section

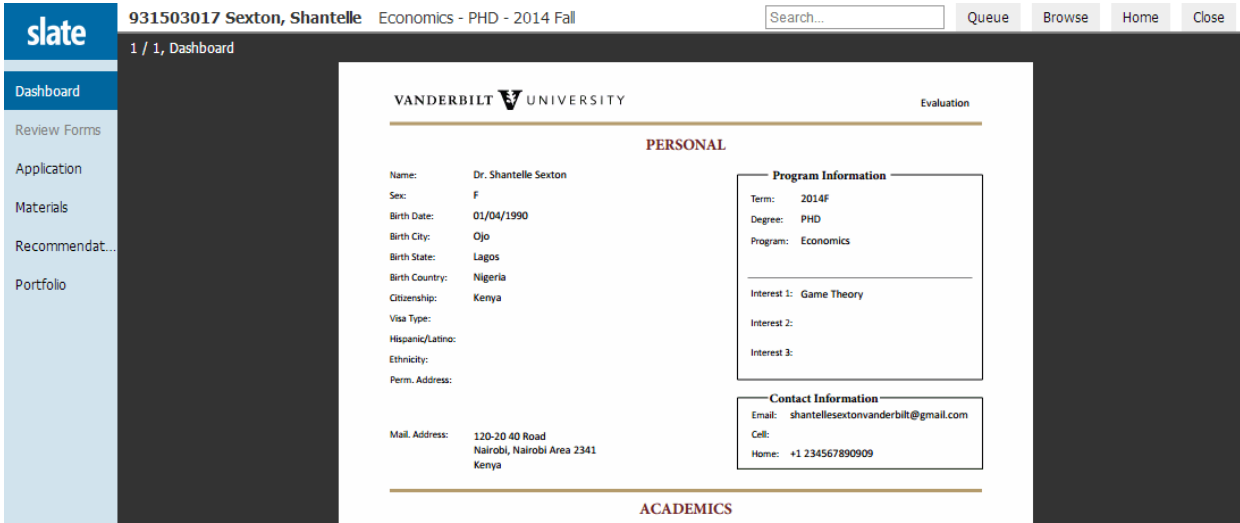
Browsing in Full-screen Mode

We recommend that you use full-screen mode when reading applications within Slate. This can be toggled by pressing F11 on your keyboard in most browsers. Depending on the size of your screen and how many toolbars you have installed in your browser, you can gain significant additional viewing area for your review process by setting your browser to full screen.

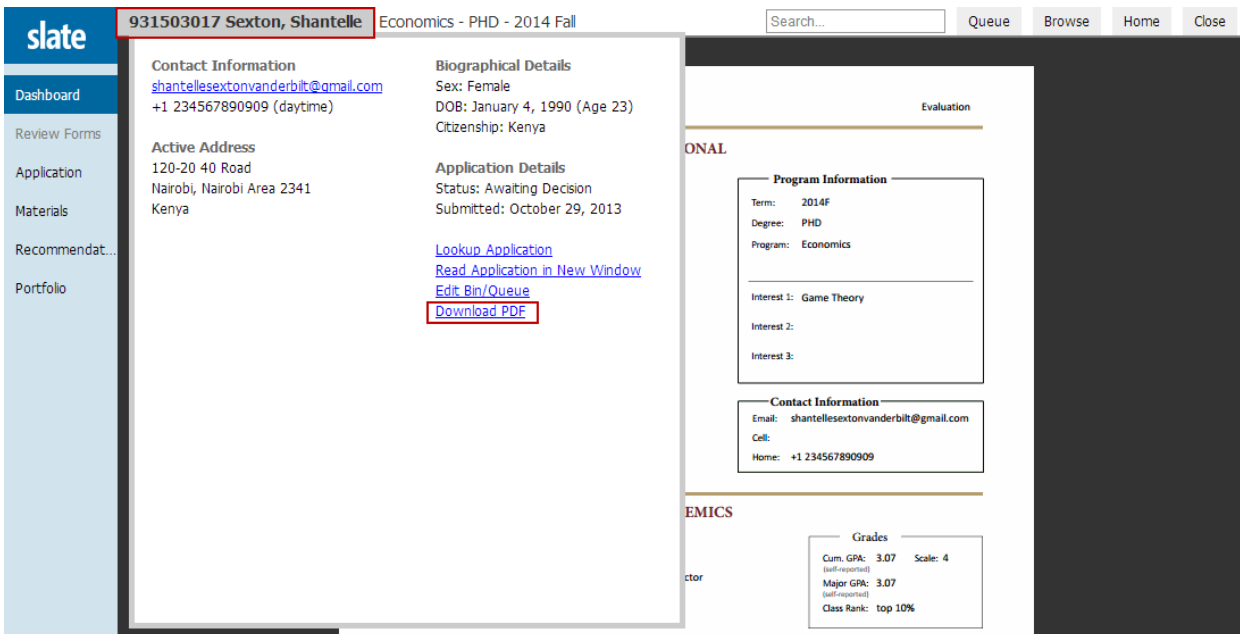
4. Navigate to the “Queue” tab to review applications



5. Upon selecting an application, the relevant Dashboard will appear. Dashboard contains a synopsis of an applicant’s academic and test score data.



6. (Optional) If you would like to download a PDF version of the application, click on the application number on the upper left corner and select “Download PDF”. To exit the small window, click on the application number again to get back to Dashboard.



7. Navigate through the left side tabs (Application, Materials, Recommendations, etc.) to see various components of the application.

slate 931503017 Sexton, Shantelle Economics - PHD - 2014 Fall Search... Queue Browse Home Close

1 / 9, Application

Dashboard


Review Forms

Application

Materials

Recommendat...

Portfolio



PERSONAL

Contact Information

Prefic: Dr. First (Given): Shantelle Middle: Last (Family): Sexton
 Suffix: Preferred First: Shantelle Other Last Names Used:
 Mailing Address: 120-20 40 Road Home Address:
 Nairobi, Nairobi Area 2341 Kenya

Cell Phone: Evening Phone:
 Home Phone: +1 234567890909 Email: shantellesextonvanderbilt@gmail.com

Demographics

Sex: F Race/Ethnicity: Hispanic or Latino:
 DOB: 01/04/1990 Birth City: Ojo
 Birth State: Lagos Birth Country: Nigeria
 Primary: Kenya Dual:
 Current Visa Type: U.S. Military Status: No relationship Disadvantaged Socioeconomic Background: Yes

Language Proficiencies

Most recent institution type:

Previous Institutions

Institution: University of Lagos
 Location: Lagos, Nigeria
 Level of Study: Master's/Doctor
 Major: Medicine
 Honors & Awards: Was Awarded Pathology, Cl Internal Medi

Institution:
 Location:
 Level of Study:
 Major:
 Honors & Awards:

Institution:
 Location:
 Level of Study:
 Major:
 Honors & Awards:

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4 / 10, Materials (Transcript)

Dashboard


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CREDENTIAL EVALUATION AND AUTHENTICATION REPORT

Name: [Redacted] **Date:** September 18, 2013
Date of Birth: [Redacted] **Ref #:** 2445562/mb
Page: 1 of 3

U.S. EQUIVALENCY SUMMARY

First professional degree in medicine (Doctor of Medicine) from a regionally accredited institution

Duplicate Evaluation Report (original completed on September 17, 2013)

CREDENTIAL ANALYSIS

1. **Credential Authentication:** Transcripts were verified by the institution
Country: Nigeria

WES EVALUATION TERM

Evaluation Scope: World Ed professional experience. WES evaluations are offered as non

Accredited Institution: The accredited institution in the U

Credential Authentication: method used depends on what of the following methods.

- by requiring that offic
- by requiring that offic being sent directly to
- by verifying documents and obtaining a write

Detailed country-by-country

Grades/Quality Points: WES numerical scale/quality points (3.33, D = 1.00, F = 0)

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1 / 6, Recommendations (Reference: Dr. Allen Linwood)

Dashboard

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RECOMMENDATION LETTER

Applicant: Dr. Shantelle Sexton Access to recommendation waived: Yes


Recommender Information

Name: Dr. Allen Linwood
 Position/Title: Director
 Organization: Vanderbilt
 Highest degree: PHD

Email: allenlinwoodvanderbilt@gmail.com
 Phone: +1 718-111-1111
 Street Address: 2555 West End Ave City: Nashville
 State/Region: TN Postal: 37203-1423
 Country: United States

Recommendation Type: Academic
 Relationship to Applicant: Professor
 Known applicant for: More than 4 years
 Last interaction with applicant: The interaction is ongoing

Exceptional (Top 1-2%)	Excellent (Top 5%)	Very Good (Top 10%)	Good (Top 25%)	Average (Top 50%)	Below Average (Bottom 50%)	Unable to judge
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The Internati Rapid Dia

Depart (T

October 18, 2013.

The Director, Graduate Admissions C Interdisciplinary Progr Vanderbilt University

Dear Sir,

RECOMMENDATION

I write to recommend Dr College of Medicine, Un under my tutelage. I hav

She is resourceful, intelli skill was exemplary at th year research project, ra academically, ranking in studying molecular onc receive basic molecular b

Dr. Sexton is a respectab completed his Medical involved in the day to performed her duties wi flexible, fit to work -aca Medical Officer, Emure- software's and other soft She will make a good M

8. After reviewing an application, you may record your evaluation/comments using the right side form by clicking on "Review Form / Send to Bin." Choose the Nursing Evaluation Form and fill it out completely. If you are the only or last faculty reviewer, then you need to leave the "Next Bin" as it is (Evaluation) and enter your program director's name as the Next Reader. Click "Send" to save a copy of the review form. If you are the first of

multiple readers, you will see a yellow box stating “This application currently resides in more than one queue. The application cannot be sent to a different bin or user until the other reviews have been completed.” When you complete your evaluation form, you will simply click Send to save a copy of the form without assigning it back to your program director.

slate 931503017 Sexton, Shantelle Economics - PHD - 2014 Fall Search... Queue Browse Home Close

1 / 9, Application

VANDERBILT UNIVERSITY

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Mailing Address: 120-20 40 Road Home Address:
Nairobi, Nairobi Area 2341 Kenya

Cell Phone: Evening Phone:
Home Phone: +1 234567890909 Email: shantellesextonvanderbilt@gmail.com

Demographics

Sex: F Race/Ethnicity: Hispanic or Latino:
DOB: 01/04/1990 Birth City: Ojo
Birth State: Lagos Birth Country: Nigeria
Primary: Kenya Dual:
Current Visa Type:
U.S. Military Status: No relationship Disadvantaged Socioeconomic Background: Yes

Language Proficiencies

English as native language: Yes
Language: Reading: Writing: Speaking:
Language: Reading: Writing: Speaking:

PROGRAM

Area of Study: Social Science
Program: Economics Term: 2014 Fall
Degree: PHD
Interests: 1. Game Theory
2.
3.

Ranking
Score

Recommend Action
 Not applicable
 Recommend Admit
 Recommend Deny
 Recommend Interview
 Recommend Hold
 Recommend Waitlist

Nursing Evaluation Form

Send to Bin

Current Bin
Evaluation
Next Bin (required)
Evaluation (current) [v]
Next Reader (optional)

Send Clicking Send will submit any review forms, remove this application from your queue, and send it on to the next bin/reader.

Remove from Queue Review Form / Send to Bin

9. Once you are done with evaluation, click on “Close” to log out.

slate 931503017 Sexton, Shantelle Econo The page at https://apply.vanderbilt.edu says: x

1 / 9, Application

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Demographics

Sex: F Race/Ethnicity: Hispanic or Latino:
DOB: 01/04/1990 Birth City: Ojo
Birth State: Lagos Birth Country: Nigeria

Ranking
Score

Recommend Action
 Not applicable
 Recommend Admit
 Recommend Deny
 Recommend Interview

Close

Are you sure that you want to close the Reader?
OK Cancel



Single Sign-on



Logout successful

You have successfully logged out of Vanderbilt University Single Sign-on.
For security reasons, exit your web browser.

The service from which you arrived has supplied a [link you may follow by clicking here](#).

A [VunetID](#) and [e-password](#) are required. If you have login difficulties, please send an e-mail message to spass@vanderbilt.edu explaining the problem.

For security reasons, quit your web browser when you are done accessing services that require authentication!