STUDENT ORIENTATION:
FRIST NURSING INFORMATICS CENTER (FNIC)

Betsy Weiner, PhD, RN-BC, FACMI, FAAN, Senior Associate Dean for Informatics
Ryan McNew, MSHI, CNE, Assistant Director, FNIC
Tim Groves, Lead Tech Support Specialist, FNIC
Frist Nursing Informatics Center
(2nd Floor Frist)
# Fall Computer Lab Hours

<table>
<thead>
<tr>
<th>Days</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Monday – Thursday</td>
<td>7:00am – 8:00pm</td>
</tr>
<tr>
<td>Friday</td>
<td>7:00am – 6:00pm</td>
</tr>
<tr>
<td>Saturday &amp; Sunday</td>
<td>Open During Block Schedules</td>
</tr>
</tbody>
</table>

- Mazo Freeman
- 615-343-3950
- Mazo.Freeman@Vanderbilt.edu
Lab Printing (VUPrint)

- 6 cents per page for black & white
- 25 cents for color
Informatics

► Specialty that integrates nursing science, computer & information science, and cognitive science to manage, communicate, and expand data, information, knowledge, and wisdom in nursing practice

► Also a process

Photo: Joe Howell/VU
Wide Range of Technology Choices

Photos: Courtesy of VUSN FNIC; iPads: Apple.com
Simulation Lab

Photos: John Russell/VU
Online Testing in Lab

► Nationwide standardized tests for nursing students
► Helps assess preparedness for NCLEX-RN exam (National Council Licensure Exam)
► HESI Exam at end of year

Graphics: https://evolve.elsevier.com/education/hesi/
Network

► Home Requirements
  – High Speed Internet Access
  – Satellite service *not recommended*
  – Cellular networks (3G, 4G LTE, Hotspots, etc.)  
    *not recommended*

► Vanderbilt is an eduroam campus

► Wireless Configurations:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wed.</td>
<td>8/14</td>
<td>12:00 – 2:00PM</td>
<td>Atrium</td>
</tr>
<tr>
<td>Thurs.</td>
<td>8/15</td>
<td>10:00 – 11:00 AM, and 12:30 – 3:00 PM</td>
<td>Atrium</td>
</tr>
<tr>
<td>Fri.</td>
<td>8/16</td>
<td>8:00AM – 3:00PM</td>
<td>Atrium</td>
</tr>
</tbody>
</table>

*Support Staff Scot Loerch, Antonio Allen (FH244) & Tim Groves (FH 265)*
Web Browsers

► Various applications work best with different browsers

► Check Tech Tools to see which is recommended for each software application

► No one standard browser works everything!
Email and VUnet IDs

► Use your Vanderbilt email for all communications
► Do not forward your Vanderbilt email to an external email account
► You will receive a second VUnet ID for Medical Center access to their electronic health record (will have corresponding email address)
► You may forward that VUMC email to your VU email
Free Software for Vanderbilt Students

Vanderbilt University Software Store

Product Catalogs
- Students
- Faculty/Staff (Personal use)
- Faculty/Staff (Departmental use)
- Requesting a Service?
- Need Additional Information?

Special Offers
- Free for Students: Office 365 ProPlus and Windows 10 Education Upgrade. For Office 365 ProPlus registration, use your VU email address and VU password to login.

Software Store Blog
- Dell Memorial Day Sale 5/20 – 5/24
- Dell Early Access Presidents Day Sale
- Software Store Holiday Hours
- Dell door buster deals 11/14 – 11/22

MORE
Tech Tools & Tech Knowledge Base
Support Services Directory

Classroom Support
Area Code (615)

- Clay Sturgeon (343-3332; Cell: 491-2867)
- Greg Tipton (343-0158; Cell: 491-2843)
- Maze Freeman (343-9950)
- Ryan McNew (343-3046; Cell: 613-3143)
- Olivia Darius (875-5634)

Support for VUSN Computers
Area Code (615)

- Scot Loerch (343-5623; Cell: 491-2547) (All)
- Tim Groves (875-9069; Cell: 752-9912) (All)
- Ryan McNew (343-3046; Cell: 613-3143) (All)
- Antonio Allen (343-2724; Cell: 250-5750) (All)
- John Norfleet (343-3402; Cell: 600-9083) (All)
Course Management

Tech Knowledge Base

- Brightspace

- Brightspace: Getting Started Checklist
- How to Set up Groups
- How to Create a Graded Discussion Forum and Topic
- How to Edit a Discussion Forum or Topic
- What is the Difference between a Discussion Topic and a Thread?
- How to Create a Discussion Thread
- How to Create and Register a Remote Proctor Exam

Tech Knowledge Base

- Categories
  - Getting Started
  - Research
  - Support / Services

Recent Articles

- VUSN Powerpoint Template
- How to combine files into a PDF
- Posting the "Bates Visual Guide to Physical Examination" URLs into Brightspace
- How to Log in to the Course Map Application
- How to Add Instructors to the Course Map

Get Help

- Classroom Support
Remote Proctor

► Online Exam Proctoring Software
► Enables distance learning students to take proctored exams from home or office
► Identifies student and records video and audio screen capture throughout exam to ensure academic integrity while locking down browsers
► Student Honor Code still followed
► Additional session on this to follow

Photo: Getty Images; Graphic: www.psionline.com
Social Media – Be Responsible!

Best Practices for a Successful Social Media Presence

Tips Specifically for Facebook | Twitter | Instagram | YouTube | Wikipedia

Be respectful. Anything you post in your role as a Vanderbilt employee reflects on the institution. Be professional and respectful at all times on your social media site. Do not engage in arguments or extensive debates with naysayers on your site.

Be transparent. Make it clear that you are Tweeting / Facebooking, etc. in your role as a staff member for Vanderbilt. One of the great benefits of social media is that the individuals monitoring social media sites personalize large and complex institutions such as Vanderbilt. Use your own “voice.” Do not ghostwrite posts for supervisors.

Listen. Being a consumer of social media is essential to your ability to be a successful producer of social media content. “Listen” to online conversations on your preferred tools — be they blogs, Twitter, Facebook or anything else — to maintain a clear and current understanding of what is relevant and of interest to the community.

Be active. Social media presences require diligent care and feeding. If you do not have the time or resources to check in on these sites at least a few minutes each day, and to post fresh content several times a week, reconsider jumping in to social media at this time. Your site is only as interesting as your last post — if that post is several months old, visitors will consider it outdated.
Technical Problem Solving

► Look for Patterns
► When did you first notice the problem?
► Check basics first: mistyped passwords
► What happens right before and after your attempt to do what you need to do?
► Has anything changed on your computer or with your personal information (i.e. did you recently change your name or install new software or updates?)
► Communicate the evidence clearly (i.e. provide the course and section number, the content area heading, your VUNetID, wording of any error messages)
► Photo/screen capture of error
Websites to know

► https://nursing.vanderbilt.edu
► https://it.vanderbilt.edu/software-store/index.php