

**Application for VUSN PhD Student Research Support
Deadline: 60 Days Prior to Date Funding Needed**

Priority is given to students who:

- ✓ Completed course work
- ✓ Submit justification that funds are directly related to completion of their dissertation
- ✓ Are first-time applicants (note: students can apply more than once)

Applications will **not** be considered for retrospective funding requests.

Directions:

- ✓ Review the eligibility requirements below
- ✓ Obtain support of faculty adviser/chair
- ✓ Submit a completed, typed application electronically a minimum of 60 days prior to the date funds are needed to: sheila.ridner@vanderbilt.edu
- ✓ Copy your faculty adviser and program manager, Judy Vesterfelt, on the email when you electronically submit your application to Sheila Ridner

Note: If funding is awarded, it must be used within 12 months following the date of the award and/or prior to graduation (whichever comes first).

ELIGIBILITY REQUIREMENTS

Student Must:

- Be in good academic standing as defined by the PhD program
- Be enrolled full-time or part-time in the VUSN PhD Nursing Science Program
- Submit proof of any other funding received for dissertation research or completion, if applicable

BEGIN YOUR APPLICATION ON THE NEXT PAGE

APPLICATION

1. General Information

Last Name _____
First Name _____
Present Address
Street _____
City _____
State _____
Zip _____ Primary Phone (_____) _____
Work/Cell Phone (_____) _____

I am currently: (check only one)

- Completing course work: (indicate current year and semester)
Year _____ Semester _____
- Completing course work and starting the qualifying examination phase
- In the qualifying examination phase only
- In the dissertation phase only

I certify that I am currently in good academic standing as defined by the VUSN PhD Student Handbook Yes No

2. Amount requesting from the VUSN PhD Student Research Support \$ _____

Use the table below to provide a detailed accounting of the items you are seeking funding for including the purpose of each expense. Use citations or supporting information/documentation (e.g., web links) to justify each expense, if applicable. If a more cost-effective alternative exists, provide a rationale for why you are choosing not to utilize it (e.g., online survey vs. postal mailings). *Adjust and expand table as needed.*

Expense	Purpose	Citation	Amount
		TOTAL REQUEST	\$

3. Justification/reason for request (e.g., not eligible for CTSA funding, require for data collection)

4. List all funding sources you have applied to, or received, within the last year related to this application (e.g., Graduate School Travel Grant)

Name of funding source _____
Date applied _____
Amount Requested _____
Awarded: Yes No Under Review (if yes, date of submission: _____)
Brief explanation

Name of funding source _____
Date applied _____
Amount Requested _____
Awarded: Yes No Under Review (if yes, date of submission: _____)
Brief explanation

5. Signature of faculty adviser/chair (electronic signature accepted)
By signing below, you have reviewed and approved this application

FACULTY ADVISOR/CHAIR SIGNATURE (digital or ink accepted) DATE

6. Student Affidavit

I certify that the information given herein is true to the best of my knowledge and hereby agree to be bound by all policies, procedures, and regulations of Vanderbilt University, both those presently existing and those subsequently amended or adopted. I understand that if I pay for expenses related to this application prior to receiving funding notification, I am responsible for such expenses if funding is not approved.

APPLICANT'S SIGNATURE (digital or ink accepted)

DATE

FOR OFFICE USE ONLY

ACTION

Funded: Yes No

Amount Requested: \$ _____

Amount Funded: \$ _____

PhD Director Approval _____

Revised: January 16, 2017